



Use Cases & Functionality

BeneVoice Web phone

Version 1.43



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1 Introduction

The purpose of the document is to describe use cases and functionalities of the BeneVoice for Salesforce solution.

The document covers softphone use cases for BeneVoice web phone. If using BeneDesk for Windows softphone, login and softphone usage is different than described in this document.

1.1 Pre-requisities

- Customer's Salesforce org and needed Lightning apps are activated for BeneVoice for Salesforce usage
- End user is activated for BeneCloud for Salesforce both Salesforce org and BeneCloud
- End user's BeneCloud user role must include BeneVoice web phone usage in order to use workstation based phone use cases
- Embedded BeneVoice web phone in Salesforce is supported using Chrome web browser

1.2 Login to the solution

1.2.1 Login

- 1) User logins as normal to Salesforce web user interface
- 2) User opens Salesforce lightning app, where also BeneVoice for Salesforce is activated.
- 3) BeneVoice web phone utility item is visible in the bottom utility bar. It's recommended that admin has enabled automatic start of BeneVoice utility item. This means that BeneVoice webphone activates and logins automatically. (If admin has not enabled automatic start, then user needs to open BeneVoice web phone, when user is automatically signed in to the web phone.)
- 4) BeneVoice web phone is used for controlling phone calls, managing voice channel availability status and caller phone numbers

Note: If user is using Salesforce Omni-Channel and availability integration with BeneVoice, then availability status is centrally managed via Salesforce Omni-Channel utility item. Please see <u>1.3 Omni-Channel Availability integration</u>

Important notes:



- BeneVoice web phone shall be used in a single Salesforce browser view / tab, where new views and pages are
 opened within the same single browser view / tab. Console app is recommended for the best user
 experience.
- Avoid refreshing the whole browser view / tab. Instead, if you need refresh information on the active page, use built in Salesforce options doing so. This ensures that BeneVoice web phone continues functioning as normal.
- If you refresh the whole browser view / tab, you must then re-login to BeneVoice web phone by opening it. Active phone call is also disconnected if you refresh the whole browser view / tab.

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Demo4 Salesforce • Available			00001767 John Doe Reclamation		*
Demo5 Salesforce • Available			Escalated 00001662 Junth Case		Web 31 - - Phone 24
J • Available	- auity		Cancellation Escalated		Emall 19



1.2.2 Availability management

BeneCloud voice service typically includes customer specific availability statuses, but they always follow the status types described in this chapter. User controls available statutes via BeneVoice web phone. Depending on BeneCloud user role, user may additionally be able to control availability on different voice channel service pools.

- Offwork
 - Not available to receive voice channel service pool calls



Customer guidance

- o Available to receive direct calls (depending on user's call forwarding settings)
- Able to make outbound phone calls
- Available
 - o Available to receive voice channel service pool calls
 - o Available to receive direct calls (depending on user's call forwarding settings)
 - o Able to make outbound phone calls
- DND
 - o Not available to receive voice channel service pool calls
 - o Not available to receive direct calls (depending on user's call forwarding settings)
 - Able to make outbound phone calls
- Busy
 - o Available to receive voice channel service pool calls
 - o Available to receive direct calls (depending on user's call forwarding settings)
 - Able to make outbound phone calls

1.3 Omni-Channel Availability integration

This chapter applies only if Omni-channel Availability Integration is enabled. Then during normal operations user controls login and logout to work including Voice queues via Salesforce Omni-Channel widget. Note: User must also be active in BeneVoice web phone in the same lightning app as Omni-Channel widget.

User logins to Salesforce omni-channel and voice queues via Salesforce Omni-Channel widget.



1.3.1 Omni-Channel login

- When user changes status from Offline to any other status, this activates user in the configured voice BeneCloud voice queues and sets user BeneCloud status to OffWork or Available. User status mapping is done by Salesforce admin.
- When user changes status from any other status to Offline, this will deactivate user in the configured voice queues and set user BeneCloud status to OffWork.



Image: Constitution in and interview

Image: Constitution in and interview</td

- Going Offline from BeneCloud voice queues works when user initiates this via Omni-channel widget
- If user goes Offline in Omni-channel by any other reason e.g. closing browser, losing network connection, etc., this will not deactivate user in Benecloud voice queues.
- In such a situation user will continue receiving service calls in softphone / configured backup phone terminal, typically mobile device & number. User can then control voice queue activation/deactivation via Benemen Ul's (BeneVoice web phone, BeneApp in mobile, BeneDesk web)

1.3.2 Omni-Channel Availability management

- When working via Salesforce Omni-channel, all status changes are controlled via Omni-Channel widget
- User statuses are mapped by Salesforce admin and updated on the background in real time to BeneCloud voice channel.
- Examples:
 - If user goes Lunch status in Omni-channel, this will update Lunch offwork status also to BeneCloud side.
 - User may have certain available type presence statuses for native omni-channel service channels only, e.g. available only for Chat. This can be mapped as Offwork status to Benecloud so user will not receive any service calls, but concentrates working only with Chat service channel
 - o Similarly user may have presence status which makes user available only in voice channel
- For service call handling the integration provides automated "In a Call" and "Wrap Up" handling
 - As soon as phone call is ringing on user web phone or user initiates outbound call, Omni-channel status is automatically changed to "In a Call" and user is busy in omni-channel
 - If the call is answered and then ended, status changes automatically to busy "Wrap Up" status. Wrap Up time is configured by Salesforce admin. User can manually change status from Wrap up to something else before configured maximum time. When configured Wrap Up time ends, status reverts back to original status before the call. Wrap up time is optional e.g. this can be left empty in the configuration if not used.
 - If the call is not answered, there isn't any wrap up status, but status goes automatically back to the original status
- Additionally integration provides "In a Case" system status to prioritize Omni-Channel service channels and workload over service calls. Salesforce admin can configure numeric workload limit value. If user's workload is the same or higher than configured value, "in a Case" status is automatically set and user goes Offwork in BeneCloud side.



Below screenshot prvides example how admin has mapped Salesforce Omni-Channel statuses towards
 BeneCloud

	BeneVoi	се	Benemen Cor	nfiguration					/
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A	vallable			Onli	ne	Avallable			Available
A	vallable - Chat			Onll	ne	Chat Only	у		OffWork
L	inch			Busy		Lunch			OffWork
0	n Break			Busy		On Break	c .		OffWork
A	vallable - Phor	ne		Busy		Avallable			Avallable
в	usy			Busy		Busy			OffWork
E	dlt mappings								

1.4 BeneVoice web phone

Web browser based softphone supported in Chrome browser.

General functionality:

- BeneVoice web phone is based on WebRTC technology
- Make phone calls via web phone contact directory, keypad or call history
- Make phone calls via Salesforce view (click-to-dial)
- Answer, end and decline phone calls
- Selecting caller number for outbound phone calls
- Mute / Unmute microphone
- Hold / Unhold phone call
- Call transfer (direct transfer and consulted transfer
- DTMF by keypad
- Caller identification from web phone contact directory and voice channel service pool queue name with receiving phone calls
- Availability status management
- Managing availability in voice channel service pool queues
- Voice channel service pool queue details dashboard
- Call history
- Additional user settings are managed via BeneDesk web and BeneApp mobile ui's

More detailed instructions via separate BeneVoice web phone user guide.



Customer guidance

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2 Phone workflows

Choice of 4 different phone workflows, which determine the action with inbound and outbound phone calls. Phone workflow is assigned by admin and can be done on a user basis.

- **Case**: Automated case creation without contact dialog. Targeted for quick case creation. Requires console navigation type of Lightning app for popping up chosen / new cases.
- **CaseDialog**: New & Existing Case handling with contact dialog. Targeted for contact identification and case handling. Requires console navigation type of Lightning app for popping up chosen / new cases.
- **Contact&Account**: Contact & Account identification and screen pop-up.
- Contact&Lead: Contact identification. New Lead handling for not identified contacts.

The following sub-chapters are describing the phone workflows in more detail with all the different call scenarios.

User based phone workflow is configured by admin via BeneVoice configuration app as part of other user specific configuration items.

2.1 Case - phone workflow

2.1.1 Inbound call – Single identified customer

- 1. Phone call rings on web phone. Single identified customer 360-view is opened
 - a. Wephone ui is automatically opened and if service pool queue call, then queue name is visible
 - b. User answers / decline the call
- 2. When user answers the call, new Case is automatically created and opened. If user declined the call, then a case is not created



🖪 Justin Case	00001980 v x							
Case Details	Case Owner Mikko			×2///	+ Follow	Delete 🔻	Filters: All time • All activities •	All types 🔻
Status New	Priority Medium	Feed	<u>Details</u>				Next Steps More Steps	
Subject		Case Owner			Status New	1	No next steps. To get things movin set up a meeting.	g, add a task or
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Title	Account Name BenemenDemo 🖉	Case Reason	1				Knowledge	
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		Web Name			Web Phone		Currente d Anticles	

- 3. When the call is ended, call task activity is automatically created in the background and also related to the case and the contact. Note: User configuration includes versatile options when and how call task activities are created and pop-up. Please see <u>chapter 4</u> for more details.
- 4. Advanced call details (queue wait time and link to possible call recording) are autoamtically added to the created call task activity within 10 300 seconds after creation.

Call - Inbound			
Name Relate Justin Case 0000	3To 2164		
Details Related			
Subject	Call - Inbound	Name	Justin Case
Task Record Type	Call Task	Related To	00002164
Assigned To	S Mikko	Comments	
Due Date	27.8.2019	Phone Number 2	\$ +358400835862
Status	Completed	Service Pool Queue	Customer Service EN
Priority	Normal	Queue Walt Time	5 seconds
CallEndTIme	27.8.2019 15:24	Advanced Call Detalls	Link
Call Duration	226		
Call Type	Incoming		
Call Result	Answered		
Last Modified By	8 Mikko, 27.8.2019 15:29		
Created By	8 Mikko, 27.8.2019 15:24		

2.1.2 Inbound Call – Not identified / Multiple identified customers

- 1. Web phone rings, no other action is taken
- 2. When user answers the call, new Case is automatically created and opened but without any customer details. If user declined the call, then a case is not created
- 3. Otherwise the same as the previous use case.

2.1.3 Outbound call – Single identified customer

1. Click to dial from Salesforce. Ringing tone for called and also visual indicator in a web phone.



- 2. Customer 360-view is opened if the call was initiated from some other view.
- 3. When the customer answers the call, new Case is automatically created and opened. If the customer declined the call, then a case is not created
- 4. Otherwise the same as the previous use case.

2.1.4 Outbound call – Not identified / Multiple identified customers

1. The same as with 2.1.2.

2.2 CaseDialog - phone workflow

With inbound phone call, web phone is automatically opened for answer / decline. Additionally service pool queue name is visible if phone call is received by one. Phone call management is done via web phone interface.



Recommended usage model is that call task activities are created in the background automatically and also related to the identified customer and the case without any pop up and user action. Additionally User configuration includes versatile options when and how call task activities are created and pop-up if wanted. Please see <u>chapter 4</u> for more details.

2.2.1 Inbound call – Not identified customer

A phone call rings in a web phone and it's opened for answer / decline. At the same time separate dialog window is opened to help user to take next actions with the customer.

Dialog window inclde the following:

- Customer phone number and service pool queue name / direct call info
- Option to search existing Contact / Account by name. Additional search variables can be configured by admin.
 - Results will by default show Contact and Account name. Additional result details can be configured by admin. E.g. email address, birthdate, etc.
 - \circ $\$ If found, option to automatically update phone number and choose contact
 - Choosing existing contact will take to Single identified customer contact dialog



Customer guidance

- Button to create "New Case" without caller identification at this point.
- Close (X) buttons to close dialog without any action.

Call Disposition - +3584	4578818164 Customer Service EN	×	
Customer records were not found based on caller's phone number. Search and choose customer record to continue.			
🗷 bo Q	Update phone		
John Bond Grand Hotels & Resorts Ltd VP, FacIlities bond_john@grandhotels.com Gold Primary English Lauren Boyle United Oli & Gas Corp. SVP, Technology Iboyle@uog.com Gold Secondary English Customer record not found? Continue by creating new case without customer identification.			
New Case			
		Close	

2.2.2 Inbound call – Single identified customer

As soon as call rings on the web phone, the below dialog is opened in Salesforce

- Contact information: Contact name, Account name + additional details configured by admin
- Voice queue name if the call received via queue, otherwise 'Direct'
- Core details of the five last modified Cases with option to continue working with one. Admin can configure what details are visible.
- Option to search some other existing case for the contact. By default search is by case number, but admin can add additional search variables e.g. Subject.
- Option to create "New Case" for the contact
- Option to create "New Case Not identified" if you don't want to use identified user
- Close (X) buttons to close dialog without any action.

L	ustin Case B	enemenDemo Direct	tor justin.case	@benedemo.c	om Platinur	n VIP Eng	lish	Custome	r Service EN		×
Five recent cas	ies are displayed, s	search for more Search.					Q				
Case Number	Account Name	Subject	Created Date	Last Modified Date	Name Status	Case Reason	Priority	Case Origin	Booking Number		
00006638	BenemenDemo	CallBack - 15.05.2020 11:52	15.5.2020 11:52	15.5.2020 11:52	Mlkko New		Medlum	Phone		Choose	•
00004901	BenemenDemo	Tllauskysely	12.12.2019 14:57	15.5.2020 8:15	Mikko Closed	Myyntl	Medlum	Emall	0123470	Choose	•
00006620	BenemenDemo	Huoltotllaus	12.5.2020 12:20	15.5.2020 8:10	Mikko Escalated	Ongelma	Medlum	Phone		Choose	±
00001662	BenemenDemo	Cancellation	14.3.2019 11:57	15.5.2020 8:10	Mlkko Escalated	Other	High	Phone		Choose	*
00001652	BenemenDemo	Vakuutustllaus	13.3.2019 19:45	15.5.2020 8:10	Mikko Working	Myyntl	High	Phone		Choose	ŧ
Create New Case New Case Create New Case	ase for the Identifie ase without custor Not Identified	ed customer mer Identification									
										Clo	se



2.2.3 Inbound call – Multiple identified customers

As soon as call rings on the web phone, the below dialog is opened in Salesforce

- On top line caller number and Voice queue name visible. (or Direct if call was not received via queue)
- Lists identified Contacts / Accounts (max 10 of both)
- By default Type, Full Name, Business phone, Account Name and Mobile Phone details are shown. Admin can add additional details to be shown.
- Choosing one will take agent to <u>Single identified</u> dialog
- Search some other contact / account. The same as with <u>Not Identified</u> flow.
- New Case button to create empty case without any contact/account mapping
- Close (X) buttons to close dialog without any action.

		Call Disposition -	+3584578818	3164 Customer Service E	N			[×
The follo Click 'Ch	wing records found based on call bose' to select one	er's phone number.							
Туре	Full Name	Account Name	Title	Email	SLA	Level	Languages		
Contact	Paul Newman	United OII & Gas, UK		mlkko.sllonsaarl@benemen.com	PlatInum			Choose	
Contact	JustIn Case	BenemenDemo	Director	JustIn.case@benedemo.com	PlatInum	VIP	English	Choose	
Contact	Lauren Boyle	United OII & Gas Corp.	SVP, Technology	lboyle@uog.com	Gold	Secondary	English	Choose	
Contact	Liz D'Cruz	United OII & Gas, Singapore	VP, Production	ldcruz@uog.com	PlatInum	Secondary	English	Choose	
Account	Grand Hotels & Resorts Ltd							Choose	
Search ar	nd choose other customer record		Q Upda	ite phone					
Continue New C	by creating new case without cu	stomer Identification							
								Clos	se

2.2.4 Outbound calls

Currently CaseDialog workflow doesn't have any specific workflow action for outbound call.

Click-to-dial can be initiated from any phone number type field in any view. (Please consult Benemen if click-to-dial should be available in other data type fields than phone number)

By default Call task activities are created on the background for each outbound call. Call task creation and pop-up can be controlled via user configuration. Please see <u>chapter 4</u> for details.

If outbound click-to-dial was initiated from Contact object, contact name is automatically assigned in the created call task activity.

If outbound click-to-dial was initiated from some other object, by default automated related to or contact name assignment is not done in the created call task activity. However these can be enabled on tenant and user level configuration. Please see <u>chapter 4</u> for details.

2.3 Contact&Account – phone workflow

With inbound phone call, web phone is automatically opened for answer / decline. Additionally service pool queue name is visible if phone call is received by one. Phone call management is done via web phone interface.



Customer guidance



Recommended usage model is that call task activities are created in the background automatically and also related to the identified customer without any pop up and user action. Depending on the use case it might be useful to pop-up activity so that user can add some additional details on it. User configuration includes versatile options when and how call task activities are created and pop-up if wanted. Please see <u>chapter 4</u> for more details.

2.3.1 Inbound call – Not identified customer

As soon as call rings on the web phone , the below dialog is opened in Salesforce.

- Caller number and Voice queue name. (or 'Direct' if direct call to agent phone number)
- By default option to search existing Contact / Account by name. Additional search variables can be configured by admin.
 - Results will by default show Contact and Account name. Additional result details can be configured by admin. E.g. email address, birthdate, etc.
 - o If found, option to automatically update phone number and choose contact
 - o Choosing existing contact will take to Single identified customer contact dialog
- Buttons "New Contact" and "New Account" to create new record. Caller number is automatically included as Phone number.
- Close (X) buttons to close dialog without any action.
- Call Task Activity is created when phone call ends based on used configuration. See <u>chapter 4</u> for details.

Call Disposition -	+358409228293 Customer Service FI	×
🔼 ba	Q Update phone	
John Bond Grand Hotels & Resorts Ltd VP, Facilities bond_John@grandhotels.com Gold English		
Lauren Boyle United Oll & Gas Corp. SVP, Technology Iboyle@uog.com Gold English		
New Contact New Account		
		Close



2.3.2 Inbound call – Single identified caller

A phone call rings in the web phone and at the same time customer's 360-view is opened.

Call Task Activity is created when phone call ends based on used configuration. See <u>chapter 4</u> for details.

2.3.3 Inbound call – Multiple identified customers

As soon as call rings on the web phone, the below dialog is opened in Salesforce

- On top line caller number and Voice queue name visible. (or Direct if call was not received via queue)
- Lists identified Contacts / Accounts (max 10 of both)
- By default Type, Full Name, Account Name details are shown. Admin can add additional details to be shown.
- Choosing one will open given Contact / Account card
- Search some other contact / account. The same as with <u>Not Identified</u> flow.
- Buttons "New Contact" and "New Account" to create new record. Caller number is automatically included as Phone number.
- Close (X) buttons to close dialog without any action.
- Call Task Activity is created when phone call ends based on used configuration. See <u>chapter 4</u> for details.

lick 'Ch	wing records found based on call oose' to select one	ler's phone number.						
ype	Full Name	Account Name	Title	Email	SLA	Level	Languages	
ontact	Paul Newman	United OII & Gas, UK		mikko.silonsaari@benemen.com	Platinum			Choose
ontact	JustIn Case	BenemenDemo	Director	JustIn.case@benedemo.com	Platinum	VIP	English	Choose
ontact	Llz D'Cruz	United OII & Gas, Singapore	VP, Production	ldcruz@uog.com	Platinum	Secondary	English	Choose
ccount	Grand Hotels & Resorts Ltd							Choose
earch a	nd choose other customer record	1	Q Upd	late phone				

2.3.4 Outbound calls

Currently Contact&Account workflow doesn't have any specific workflow action for outbound call.

Click-to-dial can be initiated from any phone number type field in any view. (Please consult Benemen if click-to-dial should be available in other data type fields than phone number)

By default Call task activities are created on the background for each outbound call. Call task creation and pop-up can be controlled via user configuration. Please see <u>chapter 4</u> for details.

If outbound click-to-dial was initiated from Contact object, contact name is automatically assigned in the created call task activity.

If outbound click-to-dial was initiated from some other object, by default automated related to or contact name assignment is not done in the created call task activity. However these can be enabled on tenant and user level configuration. Please see <u>chapter 4</u> for details.

2.4 Contact&Lead – phone workflow

Works the same as with Contact&Account phone workflow, but instead of Accounts it identifies and creates Leads.



3 Call Task Activities and details in Salesforce

By default call details are automatically saved as call task activities in Salesforce for all the phone calls handled via web phone integration. This occurs when the phone call ends.

Depending on the workflow and caller identification, call task activities are automatically assigned to identified customer and related to worked Case or identified Account. Additionally, for outbound click-to-dial calls related to and contact matching can be automated.

Admin based user configuration provides versatile configuration options 'when and how' call task activities are created and pop-up. Please see <u>chapter 4</u> for details.

Customer may freely modify call task layout including needed fields and details.

BeneVoice for Salesforce provides also an option to automate call task activity creation for 'any' BeneCloud phone call i.e. also for other phone calls than the ones done via Salesforce embedded BeneVoice web phone. Please see <u>Calls</u> <u>Lookup</u> for more details.

3.1 Call details

The following call details can be included in the call task activity. Salesforce admin may freely modify the visible fields and also add some customer specific details.

- Call End Time
- Call Duration
- Phone Number 2 (caller number)
- Service Pool Queue (voice queue name)
- Queue Wait Time (and numeric Queue Wait Time Sec. Added 10 300 seconds after activity creation)
- Advanced Call Details (URL to access possible call recording and call details in BeneCloud side. Added 10 300 seconds after activity creation)
- Call Type (incoming / Outbound)
- Call Result (Answered / Not Answered)
- Phone to (used with Enterprise Calls functionality only. Includes BeneCloud user phone number in the customer phone call)
- Call Date (used with Enterprise Calls functionality only. Timestamp when the customer phone call occured)

Option: Case phone workflow - call details saved within case object

Recommendation is to save call details as Call Task Activity with automated relation to the case. However this admin configuration option can be used for saving call details within worked case object.

Note: All call task activity related configuration options are disabled and not used, when 'Save Call Info on Case' option is checked.

3.2 Additional information

"Service Pool Queue" and name has central role with BeneCloud voice queues

- Primary tool / attribute to provide information of the caller, purpose, etc.
- Benemen is not limiting amount of service pools and customer may freely name them
- Visible in call notification, informing agent of the caller, language, purpose, etc.

Wrap Up / After call time details





- Salesforce Omni-Channel and BeneVoice availability integration enables Wrap Up handling fully in Salesforce side
- Wrap Up time is then part of the native Salesforce User Presence dashboards and reports

4 User configuration in Salesforce

The following configuration options are available for admins via BeneVoice lightning configurator app. These and other configuration is further described in separate *BeneVoice for Salesforce - Configuration guide* document.

Phone Workflow

Four different workflow options. One must be selected.

- Case: Automated case creation without contact dialog. Targeted for quick case creation. Requires console navigation type of Lightning app for popping up chosen / new cases.
- CaseDialog: New & Existing Case handling with contact dialog. Targeted for contact identification and case handling. Requires console navigation type of Lightning app for popping up chosen / new cases.
- Contact&Account: Contact & Account identification and screen pop-up.
- Contact&Lead: Contact identification. New Lead handling for not identified contacts.

Softphone Mode

lync: if Benemen integrated Lync / Skype for Business is used as softphone (legacy, for special use case) softphone: if BeneVoice Web phone / BeneDesk for Windows is used as softphone (default)

BenemenExternalUserId

BeneCloud User ID is provided by Benemen. Required for each user.

Use Alternative Benemen User Email

By default Salesforce User account Email is automatically used for BeneVoice web phone user single sign on. Enable this option only when Benemen User account Email is different than Salesforce User account Email. If activated, please add Benemen User account Email in "Alternative Benemen User Email" configuration option.

Alternative Benemen User Email

Type here alternative Benemen User account Email. Needed only when Benemen User account Email is different than Salesforce User account Email.

Disable Call Task Creation

By default Call Task Activities are created for all type of calls. Use provided options to disable call task activity creation.

- Not Identified Incoming Not Answered Calls
- Incoming Not answered Calls
- All Not Answered Calls
- All Calls

Disable Call Task Creation For Close (X)

Depending of the selected Phone Workflow, screen pop-up dialog includes Close (X) buttons to close workflow without any further action.



Selecting this option will also disable Call Task Activity creation for the given call.

Disable Call Task Pop Up

By default Call Task Activity screen pop-up will be displayed after each call for further editing (both answered and not answered calls)

Use provided options to disable call task activity pop-up being displayed.

- Not Answered Calls
- Incoming Calls
- Not Answered And Incoming Calls
- All Calls

Save Call Info On Case

Using Call Task Activities is recommended method and activities are automatically related to the worked Case. However selecting this option will save call info in the worked Case object (and not in Call Task Activity). This option works with the both Case and CaseDialog phone workflows.

Important notes:

If selecting this option, please remember to add wanted call detail fields to the used Case layout via Object Manager. Relevant call info fields: CallEndTime, Call Duration, Call Result, Phone Number 2, Call Type, Service Pool Queue, Queue Wait Time, Queue Wait Time Sec, Recording.

If selecting this option all other Call Task Activity settings are not in use.

In Progress Call Task Default Status

By default all the Call Task Activities are saved with Completed status.

Use provided options to save call task activities by default with In Progress status.

- Not Answered Calls
- Not Identified Calls
- Not Answered and Not Identified Calls

Agent Wrap-Up Timeout(ms)

This is used only with Omni-Channel Availability integration. Otherwise leave empty.

Wrap Up time in milliseconds after ending answered call.

During Wrap Up availability status, user will remain as Busy in Omni-Channel and will not be allocated any new work items or calls.

Value here will be used over Tenant level configuration.

Agent Workload Limit

This is used only with Omni-Channel Availability integration. Otherwise leave empty.

Numeric Agent workload value.

If Agent's omni-channel workload is the same or higher than the configured numeric value, Agent's omni-channel status is changed to "In a Case" and Agent is set to offwork status in Benemen Voice service channel. Agent will remain online in the omni-Channel, but will not be allocated service calls until the workload value goes lower than the configured numeric value.

Value here will be used over Tenant level configuration.



Query Type

For caller identification 'Phone' and 'Mobile' fields can be queried. Select query type from available options:

- Both Mobile & Phone
- Phone Only
- Mobile Only

Enable Auto Call Task Relation C-To-D

This is optional setting. By default outbound click-to-dial call task activities are not automatically related to the object where click-to-dial was initiated from. Also possible contact / account matching is done only by phone number. When this setting is enabled, call task activity is automatically related to the object, where click-to-dial was initiated from.

Note: This setting is also available on the Tenant configuration. If User level setting is enabled, this overwrites tenant level setting.

Note: Pre-requisite for this to work is that the object is by design or by admin enabled for 'Track Activities'. Exceptions are Contact object where identification is done independently and Task object, where only contact matching is applied.

Enable Auto Contact Matching C-To-D

This is optional setting.

Note: This setting requires that 'Enable automated call task object relation for click-to-dial' is first enabled. If the object, where click-to-dial was done, includes relation to single contact record, this contact is automatically matched in the created call task activity.

Note: This setting is also available on the Tenant configuration. If User level setting is enabled, this overwrites tenant level setting.

5 CallBack integration and handling in Salesforce

BeneVoice for Salesforce includes option to integrate Benecloud callback functionality with Salesforce.

With this integration callback logic and service are implemented as standard service module at BeneCloud side, but callback requests are fully handled in Salesforce.

- Integration can be activated on Benecloud callback list basis. Configuration is described in separate BeneVoice for Salesforce - Configuration guide for admins.
- As soon as customer leaves callback on BeneCloud side, information is fetched to Salesforce and created as Salesforce Case, Task related to Case or Task only. Timespan for Salesforce record creation is max. ~20 seconds.
- All callback request handling is thereafter happening at Salesforce side. (As soon as callback request is successfully created on Salesforce side, it is automatically closed on BeneCloud side with 'Moved to SF' note.)
- Callback cases are assigned to configured Salesforce queues and customer may assign these to agents by any available method.
- Salesforce Omni-Channel with BeneVoice availability integration could be used here for realtime queueing and routing of callback cases.
- BeneVoice installation creates dedicated callback Case and Task record types and page layouts. Customer may modify these for own needs.
- Contact / Account identification is done based on caller's phone number.
 - o If single Contact / Account is identified, then Case / Task is created for this record.



Customer guidance

- If none or multiple Contact / Account is identified, then Case / Task are created without any assigned Contact / Account record.
- Callback Case / Task subject is: "CallBack <date & time when callback was left>"
- Callback Case / Task specific fields are
 - o CallBack ChannelIn , name of voice queue customer left callback request
 - \circ $\ \ \,$ CallBack CreationTime , original date & time customer left callback request
 - \circ $\ \ \,$ CallBack ContactNumber , phone number to call back to customer
 - \circ $\,$ CallBack Recording URL , URL to listen callback voice message left by customer $\,$
- Standard BeneVoice functionality brings additional value for callback handling as agent's can use Click-to-dial for outbound calls and automated call task activities are created for the call attempts.

Example of CallBack Case from single identified contact:

Tapaus: Lisätiedot			CallBack -	07.03.2020 18:08		+ Seuraa	Muokkaa
Tapauksen numero 00005280	Tapauksen omistaja Mikko		Syöte Lisä	itiedot			
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Alhe CallBack - 07.03.2020 18:08		2	Tapauksen numero	00005280	Prioriteetti	Medlum	
Kuvaus		1	Yhteyshenkliön nimi	Taml Testaaja	Yhteyshenkllön puhellnnumero	\$ +358400835862	
-			Tilin nimi	Yksitylshenkliö	Yhteyshenkllön sähköpostl	henkllo@gmall.com	
Yhteyshenkilö: Lisäti	edot		Тууррі		Tapauksen alkuperä	Phone	
Nimi Tami Testaaja		1	Tapauksen syy				
Nimike	Tilin nimi Yksityishenkilö	2	Takalsinsolttopyyn tö palvelusarjasta 0	Customer Service EN			
Sähköposti henkilo@gmail.com 🖉	Puhelin C +358400835862	/	Takalsinsolttopyyn tö luontlaika 🕚	7.3.2020 18:08			
_			Solttajan puhelinnumero 🕕	C +358400835862			
Tapaukset ylätason koh	teelle Yhteysh (3+)		TakalsInsolttopyyn tö äänivesti	Link			
00005280 Alhe: CallBack - 07.0	3.2020 18:08	•	Web-sähköpostl		Web-yrltys		
Tlla: New Avaamlspälv 7.3.2020 18:09	•		Web-nimi		Web-puhelln		
00005279 Albe: CallBack - 07.03	3.2020 18:04	•	AvaamIspälvä/- alka	7.3.2020 18:09	Sulkemlspälvä/- alka		

Example of CallBack Task from not identified contact:

Tehtävä CallBack - 07.03.2	2020 18:10		
LIIttyy tletuees	zen		
5-9///			< <u> </u>
ätiedot Liittyvä			
Alhe	CallBack - 07.03.2020 18:10	NIml	
Tehtävätletueen tyyppi	Solttopyyntö	Llittyy tletueeseen	
Vastuuhenkllö	Mikko	Kommenttl	
Eräpälvä		Takalsinsoittopyyntö palvelusarjasta	Customer Service I
Tila	El aloltettu	Solttajan puhelinnumero	\$ +35845788181(
Prioriteetti	Normal	TakalsInsolttopyyntö luontlalka	7.3.2020 18:10
Edellinen muokkaaja	Mikko, 7.3.2020 18:10	TakalsInsolttopyyntö äänlvlestl	Link
Luoja:	Mikko, 7.3.2020 18:10		
Luoja:	Mikko, 7.3.2020 18:10		



6 Dynamic Smart Routing based on any Salesforce data

Smart Routing functionality enables customer to dynamically route incoming phone calls based on Salesforce data. This is not especially affecting end user functionality, but enables intelligent routing decisions for incoming phone calls e.g. pass language IVR if we we know contact's preferred language, prioritize caller in a voice queue based on their SLA level or route phone call to the agent who is owner of the most recent case for the contact, etc.



Smart Routing is typically activated on voice queues level and requires activation also at BeneCloud configuration side. Benemen provides detailed implementation steps in a separate Smart Routing for Salesforce configuration document.

Native Salesforce Flows and Flow Builder is used to configure actual routing logic. Managed package includes two predefined Flow templates, which can be used and modified for specific customer scenario, when activating Smart Routing. Customer can freely create their own Scenario flows too.

Please consult Benemen for more details on the dynamic smart routing.

7 Enterprise Calls

Enables call activity creation in Salesforce for BeneCloud phone calls, which were not already done and created by Salesforce embedded softphone and phone workflows. Main use case is customer calls answered/made in another BeneCloud voice endpoint e.g. Mobile and BeneVoice for Teams phone calls.



Enterprise Calls task activity creation happens automatically and doesn't require any actions from end users and is not activated on end user basis.

Instead, admin controls and activates if and how calls lookup is activated. Call task activities creation via calls lookup module has the following requirements

- Phone call must by marked as 'work call' in BeneCloud side
- Customer phone number must have at least a one contact record match in Salesforce

Admin can activate the functionality using continuous lookup mode, when call task activities are automatically created $\sim 1 - 6$ minutes after the customer phone call is ended. Additionally admin may use one time look up mode, which allows do the look up and call task activity creation up to 7 days old customer phone calls.

Admin controls if call details are created as call task or case object. Also default status of the created record is configurable. If customer phone number is matched with single contact record, the created record is automatically linked to this contact.

Call task / case owner is automatically identified based on BeneCloud user id. Requirement for this is that the user is also activated for BeneVoice for Salesforce including BenemenExternalUserID in the user configuration. Admin can configure default Salesforce user account, which is used as the owner when the above method is not available.

8 BeneCloud management – general use cases

8.1 Voice service pool management

Queue management can be handled flexible from different endpoints.

Management capabilities require BeneCloud Group Manager / Supervisor rights.

- BeneDesk web
 <u>https://discover.benedesk.com</u>
- BeneApp iOS ja Android smart phones <u>https://play.google.com/store/apps/details?id=com.benemen.beneapp&hl=en</u>



https://apps.apple.com/fi/app/beneapp/id989797121?l=en

8.1.1 BeneDesk Web

 Login to <u>https://discover.benedesk.com</u> -> Service Pool Management Service Pool Management view gives realtime snapshot of voice queues available for given agents and admins.

BeneD	esk						• Set availability 👤 sa	lesforce.demo1
Home	Service pools							P 2
0		a	A Serving	Free	Active	Active calls	A Queue length	Max. wait time
쓰	C S Japan		3	3	3	0	0	0s
Availability	CS South Korea	•	3	3	3	0	0	0s
t#	CS Spain	•	2	2	2	0	0	0s
Settings	CSUK		2	2	2	0	0	0s
0	C S U SA	•	3	3	3	0	0	0s
Call information	Customer Service EN	•	1	1	1	0	0	0s
6	Customer Service FI	•	1	1	1	0	0	0s
Directory	Customer Service SE	•	1	1	1	0	0	0s
0	Sales	•	0	0	0	0	1	7s
BeneCC								
Service pool management								

- 2. Click any queue you would like to see in more detail and do changes in real time.
 - a. Modify directly on this screen existing Agent details. Like activate in the queue, change skill level.
 - b. Use "Users" option to remove & add users in the queue
 - c. Use "Settings" to modify voice queue workflow.

Home Availability Settings	Sales Wumbers 7 +3584578814276 Serving Free Active calls Queue length Max. wait time $A = \sum_{i=0}^{n} 0 \sum_{i=0}^{n} 0 \sum_{i=0}^{n} 1 \bigoplus_{i=0}^{n} 37s$	ŧ				
	\$ &	6	\oslash	\$	a	8
Call information	Salesforce Demo1			10	×	Available
Ē	Salesforce Demo2			5	×	Available
Directory	Salesforce Demo4			5	×	Available
0	Salesforce Demo5			5	×	Available
BeneCC	Salesforce Demo3			-4	×	Available
Service pool management	✓ Save ➤ Users ● Settings					

- 3. Settings view is used to manage and modify voice queue workflow
 - a. Modify queue announcements, transfers where the calls are connected with given option, schedules when queue is open / closed and exceptions
 - b. Supervisor can upload new announcements to the system via "Create new prompt" option
 - c. "Details" show more detailed information on the configured workflow. These are done and modified via Benemen support request



	 Back to service pool 								
Home	fi-FI Europe/Helsinki							?	1
Availability	Basic behaviour	🔒 In Use	Announcement		Transfer		() Schedule		
Call information	Service open		Default_InQueue	v			Always Open	v O	
	Service closed		Default_ServiceClosed	۳	Not set	۳			
Directory	Pre Welcome Prompt		Not set	Ŧ					
BeneCC	Play Once Prompt		Once_Demo_long_Fi	Ŧ					
Service pool	Default overflow		Default_QueueFull	Ŧ	Call Back Request	٣			
	No available agents		Not set	Ŧ	Call Back Request				
Service calls	Exceptions								
2	Ad hoc 1	No Yes	Not set	Ŧ	Not set	۳	Not set	¥	
Classification management	Ad hoc 2	No Yes	Not set	Ŧ	Not set	۳	Not set	Ŧ	
	Ad hoc 3	No Yes	Not set	Ŧ	Not set	Ŧ	Not set	Ŧ	
Start managing	Exceptions when cl	losed							
	Ad hoc 1		Not set	٣	Not set	٣	Not set	¥	
	Ad hoc 2		Not set	Ŧ	Not set	۳	Not set	Ŧ	
	Ad hoc 3		Not set	Ŧ	Not set	٣	Not set	v	
	✓ Save						0 Details	Create new prompt	

8.1.2 BeneApp in mobile

BeneApp provides easy to use and feature rich BeneCloud voice channel management in Android and iOS smart phones. In addition to managing service pool voice queues, admin user may also set and control voice queue alarms and notification via mobile app. Possible notifiations are delivered as push notification to the mobile device.

BeneApp brings many benefits for end users too. For example user can handle availability by coupld of clicks, go available/offwork for voice channel and if needed handle service phone calls via mobile.



Customer guidance

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≡	BeneA	pp ۹	<	Service	e pool manag	ement	<		Notification	s
•	wailable Sirect calls, no pool call		All		Active	Followed	• Test I	Bene 1		
				Test Be	ne 1	*	Serving	Active	Queue length	Max, wait time
A	Directory		Serving	Active	Queue length	Max, wait time	0	0	0	0 s
-			0	0	0	0 sec	👚 N	otification	s are displayed	d on your mobile
Ð	Call history	۲		Test Be	me 2 - Queue		de th	wice if the is pool.	conditions be	low are met for
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	Classification		Serving 2	Active 2	Queue length 0	Max. wait time 0 sec	5min	0sec		
t	Service calls		• Test B	ene 3 - Fr	reewaiting		SERVIN	IG AGENT	rs	
			Serving	Active	Oueue length	Max, wait time	Less	than 3		
<u> </u>	Call handling		2	3	0	0 sec	CALLS	IN QUEU	E	
•	BeneDesk		• Test U	K Call ch	annel		More	than 4		
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			• Tietos	uojavast	aava					_
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8.2 Dashboards and Reporting

8.2.1 Real-time monitoring dashboard

 Service pool voice queue real-time monitoring dashboard is available via BeneDesk Web <u>https://discover.benedesk.com</u> -> Service Pool Management.
 Selecting any queue will open more detailed view of the queue.

BeneDe	esk						• Set availability 👤 sa	lesforce.demo1
Home	Service pools							P 2
0		a	A Serving	🔅 Free	Active	🛱 Active calls	<u> </u>	Max. wait time
2	C S Japan	•	3	3	3	0	0	0s
Availability	CS South Korea	•	3	3	3	0	0	0s
T 41	CS Spain	•	2	2	2	0	0	0s
Settings	CSUK	•	2	2	2	0	0	0s
0	CSUSA	•	3	3	3	0	0	0s
Call	Customer Service EN	•	1	1	1	0	0	0s
C	Customer Service FI	•	1	1	1	0	0	0s
Directory	Customer Service SE	•	1	1	1	0	0	0s
	Sales	•	0	0	0	0	1	7s
Service pool management								

hor	non	non 🔪

	* Back to service pool list					
Home Availability	Sales Wumbers 7 -3584578814276 Serving 7ree Active calls Queue length Max. wait time Q Q Q Q Q Q Q Q Q Q Serving 7ree Active calls Queue length Max. wait time 375 375					
O	\$ <u>8</u>	6	\oslash	\$	a	8
Call information	Salesforce Demo1			10	×	Available
Ē	Salesforce Demo2				×	Available
Directory	Salesforce Demo4			 5	×	Available
0	Salesforce Demo5			5	×	Available
BeneCC	Salesforce Demo3			-4	×	Available
Service pool	Save Vsers Settings					

• Additonally Service calls tab can be used to see in more detail ongoing and recent service calls.

	Service calls							
Home	Start time	End time		Entry service pool ?	Last service pool ?			
2	08/05/2019 09.10	08/05/2019 11	.10	Select +	Select	▼ 🖉 More		
Availability	User ?	Role ? Re	sult ?	Source number				
tH	Not set 🔻	Allocated V	All 🔻					
Settings	P Search							
0	Arrival time	 Call result 	Source number	Entry service pool	Last service pool	Answering user	WaitTime	
Call information	5/8/2019 11:00 AM	Ongoing	+358400835862	Sales	Sales	Salesforce Demo1	00:12	0
	5/8/2019 10:57 AM	Abandoned	+358400835862	Sales	Sales		01:15	0
Directory	5/8/2019 10:30 AM	Abandoned	+358400835862	Sales	Sales		01:01	0
BeneCC	·+ + 1/1 →	-04						25 🔻
8								
Service								
manageme								
Service calls								

• More advanced real-time dashboards & info monitor views can be provided via BeneReports web reporting service and tool, if given service modules are purchased and configured for the customer. When configured, web based BeneReports tool can be accessed via BeneDesk web.



Id Cear d 🔒 🖬 🞯 🗭 🖬 🕇 🌶	🖉 🏚 🏚 Select Bookmark 🔻 Select Re	port 🔻	* More		
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Handled %	Abandoned calls	Ø	Outgoing Calls	Avg. Talking Time / Call	Max Waiting Time
7004	20		152	0.04.27	0.01.02
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Reference period avg. (30 days) 65%	Reference period avg. (30 days)	14	Reference period avg. (30 days) 203	Reference period avg. (30 days) 0:03:49	Reference period avg. (30 days) 0:03:10
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CCC 4 3	4 0 0 0:00 5 0 0 0:00				
Ben X 3 3	3 0 0 0:00				

Saleforce Omni Supervisor

If Salesforce Omni-channel is in use, Omni Supervisor is the main tool monitoring agent work, salesforce omni queues and agent availability. Assuming Omni-Channel availability integration is enabled, dashboard includes availability reporting for voice channel.





8.2.2 Reporting

Rich reporting capabilities can be provided via BeneReports online reporting service and Salesforce reporting & dashboards modules

BeneReports online reporting service

Provides detailed direct phone call, service call and call center reporting. When purchased and configured for the customer, web based reporting tool is accessed via BeneDesk web by users / admins with reporting manager rights.



Salesforce Reports & Dashboards

Provides detailed reports for all the agent work and activities done via Salesforce. All the saved call tasks activities, call details and phone originated case data are available for Salesforce report creation. Additionally with Omni-Channel availability integration user presence reports will include agent availability reporting for voice channel too.

